

**Kitsap County Noxious Weed Board Meeting**  
**May 25, 2005**

The meeting was called to order at 7:03pm

Present: Dana Coggon, Jane Wentworth, Joanne Weber, John Collins, Wendy McClure, Peg Tillery and Arno Bergstrom.

The April meeting minutes were reviewed, corrected and approved.

**WSU Extension Report:** Interviews for a program assistant are being conducted and results maybe know by this coming Friday.

Dana held two meetings and informal weed identification workshops with the Master Gardener Weed Advisors. She is compiling maps for Weed Advisors to use after they are trained to conduct weed surveys. The Weed Advisors are looking forward to taking direction from the Weed Coordinator and being assigned specific tasks. Dana would like to have some form of official identification for the advisors to wear as they do the surveys. Peg and Jane noted that approximately 5 Weed Advisors are on Bainbridge Island and that 16 could be active. Perhaps we could harness the Bainbridge Island Weed Warriors enthusiasm and include them in the Weed Advisor Weed Identification Training.

There is a request from Jan Koske for goals for 2005 and accomplishments for 2004.

On June 13<sup>th</sup>, 2005 Dana Coggon, the Kitsap county Noxious Weed Coordinator, will be presented to the county commissioners. A mid-term report along with the present Rules and Regulations will also be presented. All Weed Board members are welcome to attend. The Commissioners will be asked when they would like an annual report.

**Program Coordinator Report:** Dana presented the budget as prepared by Vicki and requested the Board's guidance. Dana can put a supplemental page on top each month to reflect expenditures.

Arno explained that within a 2 digit ID category there is flexibility. Accruals can occur in category 5513.

Category 5091 cannot be explained. The original budget column is an estimate. Any money not spent can be accrued from year to year.

Dana wants the Board to tell her what we want to see on the budget.

Arno and Dana will be meeting with Paladin and IS. Glitches in the system are being worked out. Changes in parcel statistics change daily. Verification responsibility could be sent to the Coordinator's office. Jane recommended documenting a list of criteria as parcel information is verified for IS.

We should anticipate the cost appearing in the budget for setting and coordinating the program. Dana suggested keeping track of a mileage budget. Advertising for Coordinator was an unknown up to now, so that amount can be taken out of the \$4000 allotted for mileage.

Anderson Landing and the Schold Farm will be priorities so budget information for these two properties will appear frequently.

Jane noted that it is important to have record of daily activities including locations and dates. Dana plans to contact weed Advisors, Weed Warriors, county agencies, Near shore Group, Bainbridge Island Shoreline Restoration Group, etc. to let them know the Weed Coordinator program is up and running. She would like to meet groups at one time. She would like suggestions for other possible contacts. What would the Board like to see planned. Weed identification training was held May 24 and 25. Dana would like to hold it a week later next year so more weeds will be in flower. Seminars are planned in August around the time of the County Fair.

Dana has a proposal from Paladin Data System Corporation. The proposal does not include equipment but is a program we can use and that can be shared since it uses latitude and longitude. Conservation districts are using this system. An option is to pull information out of the county information system. Parcel system information is not integrated into the program yet. There are no other programs like this available. ARCVIEW is close but cannot be shared. On May 31 Dana is taking a training program from Paladin; this training could be available to others. Equipment costs include \$1000 for a handheld PDA and \$3000 for a Tablet. One Handheld plus contract would equal \$15,000 which would be half of the \$30,000 from WSU. John would like to make sure the Paladin

system would truly integrate with the active county parcel system. It was decided to find out these answers and information, communicate via e-mail and vote before next meeting. A motion was made and passed to vote via e-mail within the next week.

**Mapping Standards:** A standard form is being established and proposed to provide uniformity in gathering information for weed surveys. It was suggested that phenology of the plants and dominance information be included. Also, the date of revision of the form should appear at the bottom.

John suggested a protocol should be established, perhaps as part of a tablet of survey forms.

An asterisk could be used to demote essential information items.

Four GPS units are available at the office to be checked out. A note about the species can be entered on Waypoint. Digital cameras are also available from the office.

**Meetings Attended:** Dana attended the Anderson Landing Stewardship meeting. The Washington State Department of Agriculture looked at seven sites on the Kitsap Peninsula where spartina is growing. Included are 4 sites on Bainbridge Island, two of which are historic. WSDA would like the Kitsap Noxious Weed Coordinator to survey for spartina and then WSDA would remove it. The Nearshore Group would like to be involved in the survey.

Dana reported she also attended a Department of Community Development meeting concerning the Schold Farm.

**Management Plans:** These were e-mailed to the Board. Dana's sole interest is in managing noxious weeds. Jane said the Board needs to propose just how it will respond to groups asking about weed management, specifically spraying. Dana explained a "cost-share" arrangement in Colorado when purchasing herbicide where the group already had some equipment.

In reference to knotweed, if a group needs to find an aquatic herbicide applicator, the Coordinator needs help purchasing the herbicide. John was concerned about helping on private land. This could not only be seen as competition with private contractors but would also open the door to larger parcel work for "free". Perhaps the Board could give grants to private property owners. John asked what do the state regulations say? Dana will contact other counties to see how they handle cost/share. Dana has a public operator's license which gives her the authority to supervise other applicators. This topic will continue on the June agenda.

**Education Materials:** WSU proved new software.

More bookmarks were requested by the Weed Advisors.

Dana is making more "flip books" of targeted weeds.

A website, <http://kitsap.wsu.edu> is being maintained by Rhiannon Fernandez. Weed sightings can be report on it.

Spartina postcards\_\_ (help! I don't have anymore info written down)

**Upcoming Events:** The Weed Warriors will have a display during the "Bainbridge in Bloom", July 9<sup>th</sup> & 10<sup>th</sup>, 2005. They plan to use this as an outreach opportunity to spread the word about weeds. Kinkos will charge \$490 to print (how many?) copies of the handout "Wanted: Escaped Ornamentals". Options include using a private printer or just using discretion in handing them out.

Kitsap County Fair: August 24<sup>th</sup>-28<sup>th</sup>, 2005

**Other Business:** Six year plan: This topic was tabled and will be reviewed at the July meeting.

Budget: Arno suggested looking at the budget to see if there is a need for supplemental request. The 2007-2008 current budget is still good and biennial budget goals still valid.

Display: Roadmap to Healthy Lands (help again-I don't have anymore notes on this)

**The meeting was adjourned at 9:05pm**

Respectfully submitted,

Wendy McClure